



### **Section-1**


## **Application for Enlistment of Contractors in GSIDC for Various Infrastructure works**

### **Address:**

**The Managing Director,**  
Goa State Infrastructure Development Corporation Limited,  
7<sup>th</sup> Floor, EDC House,  
Dr. Atmaram Borkar Road,  
Panaji, Goa – 403001  
Tel: (0832) 2493550-59  
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<b>GOA STATE INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED</b> (A Government of Goa Undertaking) 7 <sup>th</sup> Floor, EDC House, Dr. AB Road, Panaji – Goa Tel- (0832) 2493550 Fax – (0832)2493577 Email – <a href="mailto:email@gsidcltd.com">email@gsidcltd.com</a>				
<b><u>NOTICE INVITING e-APPLICATION</u></b> <b>(ELECTRONIC MODE ONLY)</b>				
<b>No: GSIDC/ENGG./NleA-103/2025-26</b>				<b>Date: 19/11/2025</b>
GSIDC invites e-application from experienced and eligible contractor/firms/agencies for Enlistment on “All India Basis” for the following <b>Categories and Classes</b> for execution of various infrastructure works being undertaken by GSIDC.				
<b>Sr. No.</b>	<b>Description (Category and Class)</b>	<b>Last date and time for submission of tenders</b>	<b>Date and time of opening of tenders</b>	<b>Non-refundable Cost of Application including GST (Rs.)</b>
1.	Enlistment of Contractor for Category I ( Bridges including Approaches) in Class A costing greater than 100.00 Cr. and above	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	59,000.00
2.	Enlistment of Contractor for Category I (Bridges including Approaches) in Class B costing greater than 75.00 Cr. and less than or equal to 100.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	47,200.00
3.	Enlistment of Contractor for Category I (Bridges including Approaches) in Class C costing greater than 50.00 Cr. and less than or equal to 75.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	35,400.00
4.	Enlistment of Contractor for Category I (Bridges including Approaches) in Class D costing greater than 20.00 Cr. and less than or equal to 50.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	23,600.00
5.	Enlistment of Contractor for Category I (Bridges including Approaches) in Class E costing greater than 05.00 Cr. and less than or equal to 20.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	11,800.00
6.	Enlistment of Contractor for Category II (Road, Highways and Development works ) in Class A costing greater than 100.00 Cr. and above	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	59,000.00
7.	Enlistment of Contractor for Category II (Road, Highways and Development works) in	19/01/2026 upto 15:00 hrs.	22/01/2026	47,200.00

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	Class B costing greater than 75.00 Cr. and less than or equal to 100.00 Cr		after 15:30 hrs.	
8.	Enlistment of Contractor for Category II (Road, Highways and Development works) in Class C costing greater than 50.00 Cr. and less than or equal to 75.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	35,400.00
9.	Enlistment of Contractor for Category II (Road, Highways and Development works) in Class D costing greater than 20.00 Cr. and less than or equal to 50.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	23,600.00
10.	Enlistment of Contractor for Category II (Road, Highways and Development works) in Class E costing greater than 05.00 Cr. and less than or equal to 20.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	11,800.00
11.	Enlistment of Contractor for Category III (Buildings) in Class A costing greater than 100.00 Cr. and above	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	59,000.00
12.	Enlistment of Contractor for Category III (Buildings) in Class B costing greater than 75.00 Cr. and less than or equal to 100.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	47,200.00
13.	Enlistment of Contractor for Category III (Buildings) in Class C costing greater than 50.00 Cr. and less than or equal to 75.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	35,400.00
14.	Enlistment of Contractor for Category III (Buildings) in Class D costing greater than 20.00 Cr. and less than or equal to 50.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	23,600.00
15.	Enlistment of Contractor for Category III (Buildings) in Class E costing greater than 05.00 Cr. and less than or equal to 20.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	11,800.00
16.	Enlistment of Contractor for Category IV (Interior works) in Class A costing greater than 100.00 Cr. and above	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	59,000.00
17.	Enlistment of Contractor for Category IV (Interior works) in Class B costing greater than 75.00 Cr. and less than or equal to 100.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	47,200.00
18.	Enlistment of Contractor for Category IV (Interior works) in Class C costing greater than 50.00 Cr. and less than or equal to 75.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	35,400.00

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19.	Enlistment of Contractor for Category IV (Interior works) in Class D costing greater than 20.00 Cr. and less than or equal to 50.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	<b>23,600.00</b>
20.	Enlistment of Contractor for Category IV (Interior works) in Class E costing greater than 05.00 Cr. and less than or equal to 20.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	<b>11,800.00</b>
21.	Enlistment of Contractor for Category V (Specialized works) in Class A costing greater than 100.00 Cr. and above	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	<b>59,000.00</b>
22.	Enlistment of Contractor for Category V (Specialized works) in Class B costing greater than 75.00 Cr. and less than or equal to 100.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	<b>47,200.00</b>
23.	Enlistment of Contractor for Category V (Specialized works) in Class C costing greater than 50.00 Cr. and less than or equal to 75.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	<b>35,400.00</b>
24.	Enlistment of Contractor for Category V (Specialized works) in Class D costing greater than 20.00 Cr. and less than or equal to 50.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	<b>23,600.00</b>
25.	Enlistment of Contractor for Category V (Specialized works) in Class E costing greater than 05.00 Cr. and less than or equal to 20.00 Cr	19/01/2026 upto 15:00 hrs.	22/01/2026 after 15:30 hrs.	<b>11,800.00</b>

- The application can be downloaded from the websites <https://www.tenderwizard.com/GSIDC> Corrigendum, if any, shall be uploaded on the GSIDC web site and <https://www.tenderwizard.com/GSIDC>.
- The applicant shall pay Non-refundable Cost of application as per above table through online **NEFT/RTGS/EPAYMENT(Internet Banking Only)** facility,
  - National Electronic Fund Transfer (NEFT) / Real-Time Gross Settlement RTGS)** Applicant requires to download pre-printed challan available on e-Tendering website of GSIDC and directly credit the amount to GSIDC account No. as generated by challan and upload the scanned copy of receipt of NEFT/RTGS challan along with the bid.
  - EPAYMENT (Internet Banking Only)** Tenderer can now click on the EPAYMENT link available and Payment can be made through the Internet Banking/Net Banking.

**Note: Any Payments made through NEFT/RTGS will take 24 hours for its reconciliation. Hence the payments through NEFT/RTGS should be made at least ONE BANK WORKING DAY in advance before any due date.**

- The period of enlisted contractors shall be valid for three years. However, GSIDC reserves the right to cancel the

enlistment.

4. The intending applicant must read the terms and conditions of GSIDC carefully. He should only submit his application if he considers himself eligible and he is in possession of all the documents required. Information and Instructions for applicant posted on Website(s) shall form part of enlistment Document.
5. Those intending applicant/contractor not registered on the website <https://www.tenderwizard.com/GSIDC> mentioned above with GSIDC are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website i.e. <https://www.tenderwizard.com/GSIDC>. The intending applicant must have class-III digital signature to submit the application.

They shall,

- (i). Fill the online Registration Form available under 'Register' on our e-tender website <https://www.tenderwizard.com/GSIDC>.
  - (ii). Registration amount of ₹ 2,950.00 (Rupees Two Thousand Nine Hundred and Fifty Only) is to be paid online through any of the following modes:
    - (i). Visa/Master/Maestro/ATM cum Debit Cards
    - (ii). Net Banking
    - (iii). Master/VISA credit Card
    - (iv). UPI
  - (v). After online registration Acknowledgment Copy will be generated, the same shall be emailed on [gsidcetenders@etenderwizard.com](mailto:gsidcetenders@etenderwizard.com).
  - (vi). The Login will be enabled only after the receipt of **Acknowledgment Copy**.
  - (vii). Possession of Digital Signature Certificates is mandatory in participating in e-Tendering system. Vendors are requested to procure **Digital Signature Certificate (Class III)** well in advance from any of the approved Certifying Authorities (CA).
  - (viii). For further information on e-Tendering, Vendors/contractors may please contact

<b>e-Tender Help desk :</b>	Ph : 080- 40482000	(Bangalore)
<b>Shri. Kiran Havanur</b>	Ph : 09731468813	(Goa)
<b>Shri. Dilip Pai B.</b>	Ph : 08888636107	(Goa)
<b>Shri. Raghuprashanth B.</b>	Ph: 09686115323	(Bangalore)
6. The application as uploaded can be viewed and downloaded free of cost by anyone including intending applicant. But the application can only be submitted on the e-tender website after having digital signature by the applicant and after uploading all the requisite scanned documents.

7. The applicant/ contractor should according to their eligibility apply for the specific category & class of works only.
8. List of Documents to be scanned, and uploaded to the e-tender website within the period of Submission of application are as follows:
  - a. Application for Enlistment of contractor **(Annexure-I)**
  - b. E-payment Transaction details towards cost of non-refundable application fees.
  - c. Details of Similar Work Experience Certificates **(Form-A)**
  - d. Details of Similar works executed as part of JV/Consortium, and claimed in bid (if any) **(Form- B)**
  - e. Financial details **(Form-C)**
  - f. TDS details for Private sector Projects **(Form-D)**
  - g. Self -certified copy of Bank Solvency Certificate on Letter Head of Bank **(Form-E)**
  - h. General Information **(Form-F)**.
  - i. Details of Completed works / Work Completion Certificates consisting of details as mentioned in **Form-G**.
  - j. Affidavit duly notarized by Notary Public on Non-Judicial Stamp Paper of Rs. 100 for correctness of Documents /Information **(Form-H)**
  - k. Registration details of the Contractor in the GST Act **(Form-I)**
  - l. Performa for Details of Client Organization in respect of Work Completion Certificates **(Form –J)**
  - m. Details of Ongoing work in Progress (Costing more than 10% of mean value of respective Class category in which applicant is participating) **(Form-K)**
  - n. Affidavit for Plant & Machinery deployment, Manpower deployment, Valid Electrical License or affidavit in prescribed format to associate an agency having valid electrical license as applicable **(Annexure-II)**
  - o. Power of Attorney/ Board Resolution of the person authorised for signing/ submitting the Enlistment (EN) document.
  - p. Valid GST registration / EPF Registration / PAN NO.
  - q. Details of pending litigation, if any.
  - r. Pre-bid clarifications, if any.
  - s. All pages of the entire Corrigendum (if any) duly signed by the authorized person.
9. Applicant should upload documents in PDF format.
10. The applicant if required, may submit queries, if any, through e-mail and/ or in writing to the application inviting authority to seek clarifications within 07 days from the date of uploading of application on website. GSIDC will reply only those queries which are essentially required for submission of application. GSIDC will not reply the queries which are not considered fit like replies of which can be implied /found in the Notice Inviting application or which are not relevant or in contravention to Notice Inviting application, queries received after 07 days from the date of uploading of Tender on website, extension of time for receiving of application, etc. Applications are to be

opened on the scheduled dates. Requests for extension of receiving of applications will not be entertained.

11. The application submitted is liable for rejection if:

- a. The applicant is found ineligible.
- b. The applicant does not upload all the documents as stipulated in the application.
- c. Applications in which any of the prescribed conditions are not fulfilled or found incomplete in any respect.

12. The applicant need not apply in lower classes, in case he is eligible & participating in higher class.

13. The application for the said Class shall remain open for acceptance for a period of **150 days** from the last date of submission of application including the extension given, if any. In case any applicant withdraws his application before the said period or issue of transmittal, whichever is earlier, or makes any modifications in the terms and conditions of the application which are not acceptable to GSIDC, the applicant shall not be allowed to participate in the subsequent Enlistment process.

14. No Joint venture or Consortium of firms shall be allowed and the contractors should meet the above criteria by themselves.

15. The enlistment of contractor will be a Continuous process and the next date of application & submission of applications will be published in GSIDC website.

GSIDC reserves the right to change the last date and time of availability of e-applications documents on e-Tender website of GSIDC, Closing date and time of submission of e-applications and date and time of opening of e-applications for administrative reasons, if any by notifying the same on the GSIDC website.

GSIDC reserves the right to reject any or all applications or cancel/withdraw the Invitation for application without assigning any reason whatsoever and in such case no applicant shall have any claim arising out of such action.

**MANAGING DIRECTOR**



**SECTION-2**  
(Instructions to Applicant)

**SECTION-2**  
**INSTRUCTIONS TO APPLICANT**

**1.0 INTRODUCTION**

**1.1** GSIDC invites application from experienced and eligible Indian Contractors / firms / Agencies for enlistment on “All India Basis” for the following Categories & Class. The enlisted contractors are required for submitting bids against NIT of various Infrastructure works being undertaken by GSIDC.

**1.2** The different categories and Financial limits for Enlistment shall be as under:

**(A) Categories**

Sr. No.	Categories	Type of Work
1.	Category I	Bridges including Approaches
2.	Category II	Road, Highways and Development works
3.	Category III	Buildings
4.	Category IV	Interior works
5.	Category V	Specialized works

**(B) Financial Limits**

Sr. No.	Classes	Cost of Work
1.	Class A	> 100.00 Cr. and above
2.	Class B	> 75.00 Cr. and ≤ 100.00 Cr.
3.	Class C	> 50.00 Cr. and ≤ 75.00 Cr.
4.	Class D	> 20.00 Cr. and ≤ 50.00 Cr.
5.	Class E	≥ 05.00 Cr. and ≤ 20.00 Cr.

**1.3** The enlistment of enlisted contractors shall be valid for **three years**. However, GSIDC reserves the right to cancel the enlistment.

**1.4 Definitions**

*Application for Enlistment of contractors in GSIDC for various Infrastructure works*

In these EN(Enlistment) document, unless the context otherwise requires: -

**1.4.1 “EMPLOYER” OR “GSIDC”:** Means “Goa State Infrastructure Development Corporation Limited”.

**1.4.2 “Category”** means category of enlistment under this application.

**1.4.3 “Class”** means Class enlistment, in each Class under this application.

**1.4.4 “Applicant”** means an individual, partnership firm, limited liability partnership or company executing or intending to execute the work under a contract.

**1.4.5 “EN”** means Enlistment of contractor in accordance with this application.

**1.4.6 “Tendering limit”** means the upper limit determined by the estimated cost put to tender of a work of specified category, up to which an enlisted contractor can tender, subject to the eligibility conditions specified in the notice inviting tenders.

**1.4.7 “Work”** means the work contracted with the owner to be executed under a single contract.

**1.4.8 “YEAR”** means “Financial Year” unless stated otherwise.

## **2.0 INFORMATION AND INSTRUCTIONS FOR APPLICANTS**

### **2.1 MINIMUM QUALIFICATION CRITERIA**

The interested applicants should meet the following minimum qualifying criteria:

**(A) WORK EXPERIENCE**

- (i) Experience of having successfully completed “similar works” during the last 7 years ending ***initial stipulated*** last date of submission of application as per NleA:

Number of Completed works ↓	Magnitude of each completed Building Work (Rs. In Cr.)				
	CLASS				
	A	B	C	D	E
EN Limit →	Above 100.00 Cr	>75.00Cr and ≤ 100.00 Cr	>50.00Cr and ≤ 75.00 Cr	>20.00Cr and ≤50.00 Cr	>05.00Cr and ≤20.00 Cr
Three (40% of the mean value of lower and upper limit)	40	35	25	14	5
<b>Or</b>					
Two (60% of the mean value of lower and upper limit)	60	52.5	37.5	21	7.5
<b>Or</b>					
One (80% of the mean value of lower and upper limit)	80	70	50	28	10

“Similar works” shall means the following:

Sr. No.	Categories	Type of Work
1.	Category I	Bridges including Approaches/ Jetties
2.	Category II	Road, Highways and Land Development works
3.	Category III	Buildings
4.	Category IV	Interior works
5.	Category V	Specialized works

*Note – The developers of own Real Estate Projects are also eligible subject to submission of sanctioned building plan, occupancy / completion certificate of the buildings issued by concerned authority (ies) along with project construction cost valuation report only from the Govt. approved valuer jointly certified by Chartered engineer and Chartered Accountant in Practice. Land Cost, sale consideration, statutory fees etc. not to be considered in the valuation report.*

- (i) The past experience in similar nature of work should be supported by duly notarised certificates issued by the client’s organization as Form- G (format enclosed). In case the work experience is of Private sector the completion certificate shall be supported with copies of Letter of Award and copies of Corresponding TDS Certificates. Value of work will be considered equivalent to the amount received as per the TDS Certificates.

**Note – In case of Own Real Estate Projects, TDS certificate is not required.** However, valuation report as mentioned in 2.1 A(i) Note of NIEA is required to be submitted.

- (a) The value of executed works, for the purpose of this clause shall not include the value of any materials (such as cement, steel, etc.), services (scaffolding, batching - plant, other machinery, etc.), which have been supplied by Client / employer free of cost/ on discounted price to the contractor.
- (b) The value of works executed during last 7 years shall be brought to the current level by enhancing the actual value of work done at a simple rate of 7% per annum, calculated from the date of completion to previous day of initial stipulated last date of submission of tenders.
- (ii) Magnitude of work experience (gross value of completed work) includes amount of work done, escalation payment and all taxes **including GST** amount.
- (iii) Joint-venture / consortia of firms/companies and Foreign bidders are not eligible to quote for

the Notice Inviting Application.

- (iv) The bidders submitting experience certificate for the works done in joint venture (JV)/ consortium with other firms/ companies, their proportionate experience to the extent of its share in the JV/ consortium or work done by them shall only be allowed on submitting the valid proof of their share/ work done.

**(v) Certificate in the name of other companies:**

- a) **Certificates of Subsidiary/ Parent/ Class Company/ Own works:** Any company/firm while submitting application can use the work experience of its subsidiary company to the extent of its ownership in the subsidiary company. On the other hand, the companies/firms which intend to get qualified on the basis of experience of the parental company/ Class company/ own works, shall not be considered. Further, the financial parameters of the subsidiary or Parental Company cannot be used by the other one for qualification.
- b) **Merger/ Acquisition of Companies:** In case of a Company/firm, formed after merger and/ or acquisition of other companies/ firms, past work experience and financial parameters like turnover, profitability, net worth etc. of the merged/ acquired companies/ firms will be considered for qualification of such Company/ firm provided such Company/ firm continues to own the requisite assets and resources of the merged/ acquired companies/ firms.
- c) **Demerger of Companies:** In case of Companies/firms, formed after demerger of any company, past work experience and financial parameters like turnover, profitability, net worth etc. of the original company before demerger will be considered proportionately for qualification by the new demerged entity to the extent of its ownership in the requisite assets and resources of the original company. However, such consideration of past work experience and financial parameters shall only be allowed for a period of seven years from the date of incorporation of the demerged entity.

**(vi) Foreign Certificate:**

- (a) In case the work experience is for the work executed outside India, the bidders have to submit the completion/ experience certificate issued by the owner duly signed & stamped, and affidavit to the correctness of the completion/ experience certificates. The Contractor shall also get the completion/ experience certificates attested by the Indian Embassy/ Consulate/ High Commission in the respective country.

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In the event of submission of completion /experience certificate/ other documents by the Bidder in a language other than English, the English translation of the same shall be duly authenticated by Chamber of Commerce of the respective country and attested by the Indian Embassy/ consulate/ High Commission in the respective country.

**Note:-** Provided further that bidders from member countries to the HAGUE convention, 1961 are permitted to submit requisite documents with “Apostille stamp” affixed by Competent Authorities designated by the government of respective country which would be acceptable in lieu of attestation from the Indian Embassy/ Consulate/ High Commission in their respective countries.

- (b) For the purpose of evaluation of Bidders, the conversion rate of such a currency into INR shall be the daily representative exchange rate published by the IMF as on 7 (Seven) days prior to the Last Date of Submission of tender including extension(s) given if any.

**(B) FINANCIAL STRENGTH:**

- i) The minimum requirements for financial soundness of the applicant shall be as follows.

Number of Completed works ↓	Minimum Amount (Rs. In Cr.)				
	Group				
	A	B	C	D	E
EN Limit →	Above 100.00 Cr	>75.00Cr and ≤ 100.00 Cr	>50.00Cr and ≤ 75.00 Cr	>20.00Cr and ≤50.00 Cr	>05.00Cr and ≤20.00 Cr
Average annual turn over of last three years (40% of mean value of lower and upper limit)	40	35	25	14	5
Net worth certificate (10% of mean value of lower and upper limit)	10	8.75	6.25	3.50	1.25
Bank Solvency Certificate (40% of mean value of	40	35	25	14	5

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lower and upper limit)					
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The requisite Turnover shall be duly certified by a Chartered Accountant with his Seal / signatures and registration number.

In case the preceding financial year is unaudited, then the same shall be certified by Chartered Accountant in Form-C and the three financial years immediately preceding the previous financial year shall be considered for evaluation.

In case of Companies/ Firms less than 3 years old the average annual financial turnover shall be worked out for available period only.

The value of annual turnover figures shall be brought to the current value (i.e. preceding financial year) by enhancing the actual turnover figures at simple rate of 7% per annum.

**Note:-**

**Illustration 1:** Suppose, Last Date of Bid submission is 21.05.2023 with unaudited balance sheet of last financial year. Relevant year of turnover shall be 2021-22, 2020- 21, 2019-20. Figures of turnover of 2021-22 shall be enhanced by 7%. Figures of turnover of 2020-21 shall be enhanced by 14 %. Figures of turnover of 2019-20 shall be enhanced by 21%.

**Illustration 2:** Suppose, Last Date of Bid submission is 21.05.2023 with audited balance sheet of last financial year available. Relevant year of turnover shall be 2022- 23, 2021-22, 2020-21. Figures of turnover of 2022-23 shall not be enhanced. Figures of turnover of 2021-22 shall be enhanced by 7 %. Figures of turnover of 2020-21 shall be enhanced by 14%.

- ii) Audited Net Worth of the company /firm as on last day of preceding (or last audited) financial year, should be minimum 10% of the average of Prequalifying limit, as mentioned in the clause 2.1 B (i) above, duly certified by Chartered Accountant in FORM-C.
- iii) Self-certified copy of Bank Solvency Certificate issued from Nationalised or any Schedule Bank should be one in number for at least 40% of the average of Prequalifying limit, as mentioned in the clause 2.1B(i) above. The certificate should have been issued within 3 months from original last date of the submission of the Notice Inviting application.
- iv) The Bidder should at least have earned profit in minimum one year in the available last three consecutive balance sheets.



- v) The bidders are required to upload and submit page of summarised Balance Sheet (Audited) and also page of summarised Profit & Loss Account (Audited) for last three years.

2.2 While applying application, the applicant should mention the address of his registered office as well as head and branch office, if different from registered office. All documents including Bankers' Certificate should bear one of the above-mentioned addresses; otherwise, these documents shall not be accepted.

### **2.3 Engineering establishment, tools, plants, and machinery**

The applicant shall submit an affidavit in prescribed format to hire or otherwise procure the required engineering establishment, tools, plants, and machinery, if not already available with him. In case the contractor fails to deploy the requisite engineering establishment, tools, plants, and machinery, either owned or hired as per requirement of work, then the contractor shall be liable for suspension of business from GSIDC for two years.

### **2.4 Technical Manpower**

The applicant shall submit an affidavit in prescribed format to deploy adequate number of technical manpowers as per instructions of engineer-In-charge of respective works. In case the contractor fails to deploy the requisite technical manpower as per requirement of work/instructions of EIC, then the contractor shall be liable for suspension of business from GSIDC for two years.

### **2.5 Electrical license**

If the applicant does not possess electrical license in his own name, he shall submit an affidavit in prescribed format to associate an agency having valid electrical license of appropriate voltage in its name issued by the State Government concerned under Section 45 of the Indian Electricity Rules, 1956 as amended from time to time, for execution of work which requires such a license. Such associate agency shall keep valid electrical license throughout the period of execution of work by getting it renewed at suitable intervals. In the event of any default on the part of the contractor in this regard, he/she is liable to be debarred.

2.6 All the contractors are required to possess valid GST registration on the date of application for enlistment.

2.7 All information called for in the enclosed forms should be furnished against the relevant columns. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a „NIL“ or „NO SUCH CASE“ entry should be made in that column. If any particulars / query is not applicable in case of the applicant, it should be stated as “not applicable”. The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately

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suppressing the information may result in the applicant being rejected. Applications made by E-mail, online mode and those received late or without processing fees will not be entertained.

- 2.8 The application should be **type-written**. The applicant should sign and stamp each page of the application before uploading on portal.
- a) Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, initialling, dating, and rewriting. Pages of the enlistment documents are numbered. Additional sheets, if any, added by the contractor, should also be numbered by him. They should be submitted as a package with signed letter of transmittal.
- 2.9 References, information, and certificates from the respective clients certifying suitability, technical know-how or capability of the applicant should be signed by an officer not below the rank of Executive Engineer or equivalent.
- 2.10 The applicant may furnish any additional information which he thinks is necessary to establish his capabilities to successfully complete the works. The applicants are however, advised not to furnish superfluous information. No information shall be entertained after submission of enlistment documents unless it is called for by the GSIDC.
- 2.11 Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from enlistment /tendering /taking up of work in GSIDC. If such applicant happens to be enlisted/ enlisted contractor in more than one Class/ Category his name shall be removed from all the Class/ Categories of the enlisted list of contractors.
- 2.12 Prospective applicants may request clarification on the enlistment document within seven days prior to the last date of submission of Enlistment application as mentioned in Notice for Enlistment. No request for clarification will be considered after that date.
- 2.13 The processing fee is required to be submitted in the form as mentioned in Notice for Enlistment. Under no circumstances the processing fees can be adjusted against the pending dues of Contractors working with GSIDC.
- 2.14 The contractors should apply on the prescribed documents as per the EN document along with documentary evidence for the following:
- a) Application for Enlistment of contractor (**Annexure-I**).
  - b) E-payment Transaction details towards cost of processing fees.
  - c) Details of Similar Work Completion Certificates (**Form-A**).

Application for Enlistment of contractors in GSIDC for various Infrastructure works

- d) Details of Similar works executed as part of JV/Consortium, and claimed in bid (if any)  
**(Form-B).**
- e) Financial details **(Form-C).**
- f) TDS details for Private sector Projects **(Form-D).**
- g) Self -certified copy of Bank Solvency Certificate on Letter Head of Bank **(Form-E).**
- h) General Information- **(Form-F).**
- i) Details of Completed works as per **Annexure-II** / Work Experience Certificates consisting of details as mentioned in **Form-G.**
- j) Affidavit duly notarized by Notary Public on Non-Judicial Stamp Paper of not below Rs.100 for correctness of Documents /Information **(Form-H).**
- k) Registration details of the Contractor in the GST Act –**(Form-I).**
- l) Performa for Details of Client Organization in respect of Work Experience Certificates. -  
**(Form - J).**
- m) Details of Ongoing work in Progress (Costing more than 10% of mean value of respective Class, category in which applicant is participating) **(Form-K).**
- n) Affidavit for Plant & Machinery deployment, Manpower deployment, Valid Electrical License or affidavit in prescribed format to associate an agency having valid electrical license as applicable **(Annexure-III).**
- o) Power of Attorney/ Board Resolution of the person authorised for signing/ submitting the EN document.
- p) Valid GST registration / EPF Registration / PAN NO.
- q) Details of pending litigation, if any.
- r) Pre-bid clarifications, if any.
- s) All pages of the entire Corrigendum (if any) duly signed by the authorized person.

**NOTE:**

1. The bidders are advised to upload complete details with their applications as Evaluation will be done on the basis of documents uploaded on the website by the bidders with the bids. Please note no fresh document other than in the form of clarification/revision in respect of an existing document shall be accepted after last date of submission of applications.
2. The information should be submitted in the prescribed proforma. Bids with incomplete /Ambiguous information are liable to be rejected.
3. All the uploaded documents should be in readable, printable and legible form failing which the Bids are liable for rejection.

2.15 A Contractor enlisted for higher Class (monetary limit) can also participate in tenders of lower

Application for Enlistment of contractors in GSIDC for various Infrastructure works

Class (monetary limits) for the same Category.

- 2.16 The enlisted contractors will be required to submit memorandum and Integrity Pact also in addition to EMD, cost of tender documents, unconditional acceptance of tender conditions and affidavit for correctness of documents at the time of submitting tenders as mentioned in NIT documents, however, other documents regarding eligibility criteria on which basis the agency was empanelled/enlisted need not be submitted afresh.
- 2.17 The web-based publicity shall be given including the uploading of complete tender documents for NIT invited from enlisted contractors. NIT will also be sent through auto generated E Mail to all the enlisted contractors registered with e- tendering implementing agency of GSIDC. Responsibility of correctness of E-mail address shall devolve on contractors only.
- 2.18 The enlisted contractors are advised to check the details from GSIDC's Website regularly and no claim of enlisted contractors shall be entertained whatsoever, due to non-receipt of information about the tender of GSIDC.
- 2.19 Enlistment letters will be sent to only those successful applicants who meet the qualifying technical and financial criteria.

### **3.0 ORGANIZATION INFORMATION**

Applicant is required to submit the following information in respect of his organization.

- (a) Name & Postal Address, including Telephone and E-Mail address, etc.
- (b) Copies of original documents defining the legal status, place of Registration and principal places of business.
- (c) Name of Directors and Officers concerned with the work, with designation of individuals authorized to act for the organization.
- (d) Information on any litigation in which the applicant was involved during the last five years, including any current litigation.
- (e) Authorization for GSIDC to seek detailed references.

### **4.0 METHOD OF APPLICATION:**

- (i) If the applicant is an individual, the application shall be signed by him above his full type written name and current address.

Signature of applicant

Application for Enlistment of contractors in GSIDC for various Infrastructure works

- (ii) If the applicant is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.
- (iii) If the applicant is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten names and current addresses or alternatively by a partner holding power of attorney for the firm. In the latter case a certified copy of the power of attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.
- (iv) If the applicant is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney duly authorized by the Board of Director's. The applicant should also furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary

**5.0 Criteria for evaluation of application**

- a) EN Documents shall be submitted in **Online Mode Only**. Order in which the documents to be submitted are liable to discarded if the applications are not submitted in the prescribed manner.
- b) The Enlistment shall be done on the basis of evaluation of performance of the applicant on the completed works and financial details submitted against the minimum eligibility criteria. The criteria for evaluation are given in **Annexure-III**. The eligibility criteria for Enlistment shall be minimum 50% marks in each parameter (work experience, contract performance, time overrun, quality of works) as well as minimum 60% overall marks for each work separately.
- c) If the GSIDC finds the applicant is eligible for Enlistment, it shall issue the Enlistment order to the respective applicant. Otherwise, it shall send a letter of rejection to the applicant.
- d) Even though an applicant may satisfy the above requirements, he would be liable to disqualification if he has:
  - i) Record of poor performance such as abandoning work, not properly completing the contract, Unjustifiable delay in completion of works, or financial failures / weaknesses etc.
  - ii) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the Enlistment documents.

**6.0 FINAL DECISION-MAKING AUTHORITY**

GSIDC reserve the right to modify the eligibility criteria, to decide on cut-off date of implementation, to accept or

## Application for Enlistment of contractors in GSIDC for various Infrastructure works

reject any application, to annul the Enlistment process, to reject all applications or accept new applications at any time, without assigning any reason or incurring any liability to the applicants.

### **7.0 Validity of Enlistment**

The Enlistment will be initially valid for a period of **three years** from the date of issue of EN letter. The enlistment shall be open to review by GSIDC and liable to suspension, debarment, or any other disciplinary action at any time, if considered necessary by the GSIDC, as per extant provisions mentioned in this NIEA.

### **8.0 Contractor's near relatives working in GSIDC**

The applicant/contractor shall not be permitted to tender for works if his near relative is posted in the project office or office of the GSIDC. The contractor shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any of the officers in GSIDC. Any breach of this condition by the tenderer would render him liable to the withdrawal of the work awarded to him and forfeiture of Earnest Money and Security Deposit. This may also debar the contractor from tendering for future works under GSIDC. For the purpose of operation of this clause a near relative shall mean wife, husband, parents, grandparents, children, grandchildren, brothers, sisters, uncles, aunts, cousins and their corresponding in-laws.

### **9.0 Change of name, address, constitution, and status of enlisted entities**

- 9.1 The change in the name of an enlisted entity is permissible. The entity shall get the name changed from all other authorities concerned i.e. Bank, Income Tax, GST authorities. The request for change in name of the entity shall be submitted thereafter in **Annexure-V** on within three months of the name change along with acknowledgement of noting down of such change in name from the Bank, Income Tax, GST authorities, etc. Failure to do so may result in cancellation from list of enlisted contractor and debar from GSIDC for two years.
- 9.2 Change in the address, email and mobile number: The change in the address, email and mobile number of an enlisted entity is permissible. The contractor shall intimate the changes in the address of registered office or head office, email and mobile number. Not later than three months of such change(s) enlisted entity will submit acknowledgement of noting down of such change(s) in address by the Bank, Income Tax, GST authorities, etc. to GSIDC. The applicant has to fill **Annexure-VI** and submit the requisite documents. Failure to do so may debar from GSIDC for 2 years.

Application for Enlistment of contractors in GSIDC for various Infrastructure works

9.3 Change in constitution of a partnership firm /LLP firm or company:

Constitution of firm / LLP firm or company means change in partner(s) or director(s). Change /resignation of independent director(s) will not tantamount to change of constitution of a company.

9.3.1 The enlisted partnership firm or LLP firm shall not modify the existing partnership or enter into partnership with new partner(s) without the prior approval of the GSIDC. If new partner(s) are taken in an enlisted partnership firm, each new partner shall have to satisfy the eligibility conditions mentioned in clause 2 of these documents. Application for such prior approval shall include full details of the intended modifications along with draft partnership deed. After obtaining prior approval of GSIDC, the change in constitution of the firm shall be intimated to GSIDC within three months of the registration with the Registrar of Firms. Failure to do so may result in debar from GSIDC for two years. Based on prior approval and documents received as mentioned in Annexure- VI, Part-B (b), GSIDC shall issue final order for acceptance of change in constitution.

9.3.2 The enlisted company can change the existing director(s) or appoint new director(s). If new director(s) are taken in an enlisted company, each new director shall have to satisfy the eligibility conditions of this document. After registering for change of director(s) from Ministry of Corporate Affairs (MCA) website, request for the prior approval shall be submitted within three months. GSIDC will check the suitability of new director(s) and accord prior approval for change in constitution. Application for prior approval shall include full details of the intended modifications along with copy of documents mentioned in **Annexure-V Part B**.

However, no prior approval is required for resignation/retirement of director(s). In such cases final approval by the enlisted entity in **Annexure-V** is required to be taken by the enlisted entity.

After obtaining prior approval of GSIDC, the change in constitution of the company and the documents as mentioned in **Annexure-V Part B** shall be intimated to the GSIDC within five months of prior approval, failing which the disciplinary action can be initiated against the enlisted entity.

Based on prior approval and documents received as mentioned in **Annexure-V**, Part-B, GSIDC shall issue final order for acceptance of change in constitution.

9.4 Merger and disassociation of enlisted entities

9.4.1 Merger and disassociation of enlisted entities is permitted, for which the enlisted entities shall apply in **Annexure V**.

9.4.2 Merger of an entity, whether enlisted or not, in to an existing enlisted entity would entail change in

constitution of the existing enlisted entity (ies). If the merger is between two enlisted entities, the continuing entity shall apply for prior approval of the GSIDC, stating clearly that the assets and liabilities of the other have been taken over by it. If the merger is between an enlisted and a non-enlisted entity, the enlisted entity shall apply in **Annexure V**. The merger of enlisted entity shall not be permitted with Joint Venture agreement.

- 9.4.3 In the case of disassociation of an enlisted entity into two or more entities by a legally valid agreement / board resolution, the existing enlisted entity, shall be deemed to have changed its constitution. After registering the disassociation of enlisted entity on Ministry of Corporate Affairs (MCA) website, request for final approval shall be submitted to GSIDC with intended modifications i.e. acknowledgement noted down of such change from the bank, income tax, GST authorities etc. within three months by the GSIDC. Failure to do so may result in debar from GSIDC for two years.

New entities formed after disassociation can seek fresh enlistment, by applying in **Annexure -I** in fresh NIEA with 100% work experience of original enlisted entity prior to disassociation and with financial experience proportionate to the shareholding of partner(s)/ director(s) in the original enlisted entity, migrating to new entity. However, the completed work experience and financial experience can be used by outgoing partner(s)/director(s) only for the period during their existence in the previous enlisted firm/company.

100% work experience shall be considered only when the outgoing partner/director was part of the previous entity during 100% work execution period. If outgoing partner/director was for a part period only in a completed work, then work experience proportionate to time period shall be considered.

- 9.4.4 The work experience and financial experience gained only during the term of the originally enlisted entity before its merger / disassociation can be carried forward by its individuals / sole-proprietors / partners / directors, for enlistment purpose.

- 9.4.5 New entity formed after disassociation can use work experience of original enlisted entity in proportionate to the shareholding of partner/ director/individual in the original enlisted entity, migrating to new entity for bidding.

#### 9.5 **Death of partner/Director -**

In case of death of any partner/director, surviving partners/directors shall submit Annexure-VI fresh for removal of the deceased partner / director from the constitution of the firm / company preferably within three months of the death of the partner / director. The death certificate of the deceased partner/director shall be submitted.



## Application for Enlistment of contractors in GSIDC for various Infrastructure works

The enlisted entity submits the documents for acknowledgement from bank, Income tax and GST authority etc. for required changes in constitution after death of a partner/director. GSIDC shall issue change of constitution order within one month of receipt of application by the surviving partner(s)/ director(s). If the information provided is proved wrong, forged or illegal, criminal proceedings shall be initiated by the GSIDC Authority after giving an opportunity to explain the delinquent discharge by the surviving partner(s)/director(s).

- 9.6 The enlistment of enlisted partnership firm or LLP firm shall deem to be cancelled in case of dissolution / termination of partnership deed from the date of dissolution / termination of partnership deed.

The existing partners of firm or LLP firm shall inform to the GSIDC authority within three months of dissolution / termination of partnership deed.

The work experience (100%) and financial experience (in proportion to share in partnership firm) gained by the originally enlisted entity before its dissolution / termination of partnership deed can be carried forward by its individual partners

- 9.7 Application for change of name, address, email, mobile number, constitution, status, merger and disassociation of enlisted entity shall be submitted for prior/final approval in Annexure-VI only. An opportunity to clarify and attend shortcomings will be given to applicant. In the event of no response or incomplete documents within 15 days of issue of letter by GSIDC, seeking any clarification and / or documents, GSIDC shall reject the application and close the case.

### **10.0 Review of Enlistment**

The contractors are expected to bid for works of appropriate magnitude during the enlistment period. Their application for re-validation / fresh prequalification shall be rejected if they fail to bid for any GSIDC works during the enlistment period or extended period if any.

### **11.0 Enlisted contractor's obligations**

The contractor shall fulfill all his obligations as per terms and condition of this enlistment document in the prescribed manner, failing which he shall be liable for debar from GSIDC for two years. Some of the obligations are summarized below:

- (a) He should bid for atleast one work of appropriate magnitude during the enlisted period on the Terms & conditions of tender documents to be issued by GSIDC on work to work basis.
- (b) The enlisted contractors shall be required to submit EMD for each tender separately, details of

Application for Enlistment of contractors in GSIDC for various Infrastructure works

which shall be stipulated in Tender Documents/ Notice Inviting Tender.

- (c) He shall abide by the terms & conditions of Notice Inviting e-application (NIeA).
- (d) He shall not indulge in unethical practices and maintain good conduct.
- (e) He shall execute the works awarded to him with due diligence and strictly as per the conditions of the contract and specifications.
- (f) GSIDC reserves the right to call open tenders for works in which contractors/ agencies not enlisted in this process but meeting the minimum qualification criteria for the tender can participate. For such tenders, the enlisted contractors under this process meeting the stipulated criteria of tender can also participate.
- (g) The tender(s) to be invited by GSIDC from the enlisted contractors shall be downloaded from the website <https://www.tenderwizard.com/GSIDC> a n d <https://www.gsidcltd.com> .  
**Corrigendum, if any, would appear only on the website and will not be published in any News Paper.**
- (h) The enlisted contractors are advised to check the details from GSIDC's Website regularly and no claim(s) of enlisted contractors shall be entertained whatsoever, due to non-receipt of information about any tender(s) of GSIDC.

## **12.0 CANCELLATION OF ENLISTMENT**

- 12.1 The enlistment of contractor shall be cancelled by GSIDC in case of their poor performance, abandoning of the allotted work, and abnormal delay in completion of work, bankruptcy and for activities detrimental to the interest of GSIDC. The decision of GSIDC in this regard shall be final and binding on the contractor.
- 12.2 For Non-adherence of prescribed procedure mentioned in clause 9 of this NIeA, the contractor will be delisted from the enlisted list of contractor and may liable to be debarred from GSIDC for two years.

**Section – 3**  
**Annexures/Formats**

**FORM -A**

**Application for:** .....

**MANDATORY INFORMATION DOCUMENTS:**

**DETAILS OF SIMILAR WORK EXPERIENCE CERTIFICATES (Last Seven Years)**

Sr. No	Name of work and its location	Type of Work	Name of Client	Date and No. of Completion Certificate	Date of Start	Date of Completion	Final/Approved value of contract (Rs.)	Cost of Work on completion (Rs)	Reference and Page No. of Documentary Proof
1									
2									
3									
4									

1. Certified that the Completion Certificates of above works are enclosed with the Application Documents.
2. Details mentioned in the above Form are as per Completion Certificates and have not been presumed.
3. If any detail is not mentioned in the Work Completion Certificate, documentary proof of the details like drawings, LOA, BOQ, completion certificate/occupation certificate, copy of final bill, etc. is to be submitted and uploaded on Tender Website along with the Completion Certificate.
4. If any of the above works are executed in JV, then bidder shall submit such details in FORM-B

**Signature of Bidder with Seal**

Signature of applicant

**FORM-B**

**Application for:** .....

**MANDATORY INFORMATION DOCUMENTS:**

**DETAILS OF SIMILAR WORKS EXECUTED in JV (if any)**

Sr. No	Name of work and its location	Name of Client	Name of JV member	Bidder's Share % in JV	Type of Work	Date of Completion	Date and No. of Completion Certificate	Date of start	Date of completion	Final/Approved value of contract (Rs.)	Cost of Work on completion	Reference and Page No. of Documentary Proof
1												
2												
3												

If any detail is not mentioned in the Work Completion Certificate, documentary proof of detail is to be submitted and uploaded on Tender Website along with the Completion Certificate.

**Signature of Bidder with Seal**

Signature of applicant

**FORM C**

**FINANCIAL DETAILS**

**Application for: .....**

**MANDATORY INFORMATION DOCUMENTS:**

				1 <sup>st</sup> FY Rs. (in Crores)	2 <sup>nd</sup> FY Rs. (in Crores)	3 <sup>rd</sup> FY (& last FY Rs.(in Crores)
				a	b	c
i)	Profit/loss					
ii)	Gross Annual Turnover of Previous 3 financial years ending as on last day of the preceding Financial Year					
iii)	Average Annual Turnover for previous 3 financial years (Rs.in Crores) = (a + b + c)/3					
iv)	Net Worth (paid up capital + reserves) as on last day of preceding Financial Year					
v)	Bank Solvency amount as mentioned in the Bank Solvency Certificate					

1. Summarized page of Audited Profit & Loss Account of previous three Financial Years duly certified by the Chartered Accountant, is to be submitted.
2. Summarized page of Audited Balance Sheet of Last Financial Year (ending on last day of the preceding Financial Year) duly certified by the Chartered Accountant, is to be submitted.

**Seal and Signature of bidder**

Signature of Chartered Accountant  
With Seal and Membership No:  
UDIN:

Signature of applicant

**FORM-D**

**TDS DETAILS FOR PRIVATE SECTOR PROJECTS**

Sr. No.	Name of work	Name of Clients	Project cost in Crore	No. and date of Completion Certificate	Cost of the work on completion in crores	Payments received as per TDS in crores	TDS corresponding to the payments	Year wise TDS as per Form-26AS/form 16 A relating to the work
1								
2								
3								

**Note:** Value of work done will be considered equivalent to the amount received as per the TDS Certificates.

In case of multiple contracts undertaken from a Client, details of TDS/Form-26AS for each work mentioned above need to be segregated and given separately.

This form needs to be supported with Form-26AS taken in HTML format or Form-16A.

**Seal and Signature of bidder**

Signature of Chartered Accountant with

Seal and Membership No:

UDIN

Signature of applicant

**FORM E**

Dispatch number of bank/ Date

**SOLVENCY CERTIFICATE ON LETTER HEAD OF BANK**

This is to state that to the best of our knowledge and information that M/s.....  
.....having/ registered office address .....  
..... is a customer of bank and has been maintaining his accounts with our branch since..... As per  
records available with the Bank, M/s.....can be treated as  
solvent up to a limit of Rs.....(Rupees in words.....).

It is clarified that the above information is furnished and this certificate is being issued at the specific request of the customer.

**Name, Designation, Signature with seal**

**Notes:-**

1. The certificate should have been issued within 3 months from original last date of the submission of the application



**FORM F**

**GENERAL INFORMATION**

1	Name of Applicant/Company															
2	Address for correspondence															
3	Official e-mail for communication															
4	Contact Person: Telephone Nos: Mobile:															
5	Legal status / Type of Organization:															
(a)	<b>An Individual:</b> submit an affidavit executed before the Magistrate not below the rank of Executive Magistrate/ First class Magistrate that the applicant is the sole proprietor of the firm.															
(b)	<b>A proprietorship Firm:</b> submit an affidavit executed before the Magistrate not below the rank of Executive Magistrate/ First class Magistrate that the applicant is the sole proprietor of the firm.															
(c)	<b>Partnership firm:</b> Submit certification of Registration, Partnership Deed, and prescribed documents indicating change in address or constitution of Partnership Firm.															
(d)	<b>Private/Public Limited Company:</b> Submit Certificate of Incorporation, Article of Association, Memorandum of Association and prescribed documents indicating change in address or constitution of Board of Directors.															
(e)	<b>Any other (mention the type)</b>															
6	Bank Details : Name of Bank, Address of Bank Branch, Account No., RTGS, IFS Code															
7.	Details of Individual(s)/Partner(s)/ Director(s)															
	<table border="1"><tr><th>Sr. No.</th><th>Name</th><th>Photograph (Size of photograph should be</th><th>Aadhar Card Number last four</th><th>PAN Number</th><th>Mobile Number</th><th>Signature (without stamp)</th></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	Sr. No.	Name	Photograph (Size of photograph should be	Aadhar Card Number last four	PAN Number	Mobile Number	Signature (without stamp)								
Sr. No.	Name	Photograph (Size of photograph should be	Aadhar Card Number last four	PAN Number	Mobile Number	Signature (without stamp)										

Signature of applicant

Application for Enlistment of contractors in GSIDC for various Infrastructure works

			2.5X 3.5cm	digit only				

Signature of Bidder with Seal

**FORM-G**

**Name of the Client with Address, email & phone no.**

Reference No.....

Date: .....

**WORK COMPLETION CERTIFICATE**

Name of Contractor:\_\_\_\_\_

<b>1</b>	Name of work / project & Location	
<b>2</b>	Name and Address of the Clients	
<b>3</b>	Agreement Amount	
<b>4</b>	Cost of work on completion	
<b>5</b>	Stipulated date of commencement	
<b>6</b>	Stipulated date of completion	
<b>7</b>	Actual date of completion	
<b>8</b>	Amount of compensation levied for delayed completion, if any	
<b>9</b>	<b>For Category –I: Bridges including approaches</b>	
<b>9.1</b>	Length of Superstructure	
<b>9.2</b>	Number of Spans & length of span in mts.	
<b>9.3</b>	Type of foundation i.e pile, open, well, etc	
<b>9.4</b>	Length of approaches	
<b>10</b>	<b>For Category – II :Roads, Highway and Land Development works</b>	
<b>10.1</b>	Length and Width of Road	

Signature of applicant

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GSIDC

Application for Enlistment of contractors in GSIDC for various Infrastructure works

<b>10.2</b>	Type of pavement i.e Bituminous, Concrete, etc				
<b>11</b>	<b>For Category III: Buildings</b>				
<b>11.1</b>	Type of building i.e Residential, Commercial, Industrial, etc				
<b>11.2</b>	Maximum Height of any Building of this work(For Building works)				
<b>11.3</b>	Maximum No. of storeys of any Building of this work (For Building works)				
<b>11.4</b>	Type of structure i.e RCC framed structure, Composite structure, etc				
<b>11.5</b>	Type of foundation i.e Pile, Raft, footings, etc				
<b>12</b>	<b>For Category IV: Interior works</b>				
<b>12.1</b>	(Information pertaining to Interior work to be given)				
<b>12.2</b>	.....				
<b>12.3</b>	.....				
<b>13.</b>	<b>For Category V: Specialized works</b>				
<b>13.1</b>	( Information pertaining to Specialized work to be given)				
<b>13.2</b>	.....				
<b>13.3</b>	.....				
<b>14</b>	Performance report	Outstandi ng	Very Good	Good	Poor
<b>a)</b>	Quality of work				
<b>b)</b>	Resourcefulness				
<b>c)</b>	Financial soundness				
<b>d)</b>	Technical proficiency				
<b>e)</b>	General behavior				

Date :-

Name & Designation  
Signature with Seal of  
issuing Authority

Signature of applicant

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GSIDC

**FORM-H**

**AFFIDAVIT**

(To be submitted by bidder on non-judicial stamp paper of Rs.100/- (Rupees Hundred only ) in original duly attested by Notary Public)

Affidavit \_\_\_\_\_ of \_\_\_\_\_ Mr. ....  
S/o.....R/o.....  
.....

I, the deponent above named do hereby solemnly affirm and declare as under:

1. That I am the Proprietor/Authorized signatory of M/s ..... having its Head Office /Regd. Office at.....
2. That the information/documents/Experience/Completion certificates submitted by M/s..... along with the “*Application for Enlistment of contractors for GSIDC*” in Class..... Category to GSIDC are genuine and true and nothing has been concealed.
3. I shall have no objection in case GSIDC verifies those from issuing authority (ies). I shall also have no objection in providing the original copy of any of the document(s), in case GSIDC demands so for verification.
4. I have read the clause /guidelines regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that this bidder is not from such a country or, if from such a country, has been registered with the competent authority i.e GSIDC. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered.
5. I hereby confirm that in case, any document, information & / or certificate submitted by me is found to be incorrect / false / fabricated, GSIDC at its discretion may disqualify / reject / terminate the bid/contract and also place under Holiday list as per GSIDC Policy

I, ....., the Proprietor / Authorised signatory of M/s..... do hereby confirm that the contents of the above Affidavit are true to my knowledge and nothing has been concealed there from .....and that no part of it is false.

DEPONENT

**ATTESTED BY (NOTARY PUBLIC)**

**FORM-I**

GST Registration Details of Contractor/Vendor	
Name	
Address (As per registration with GST Department)	
City	
Postal Code	
Region/State (Complete State Name)	
Permanent Account Number	
GSTIN ID/Provisional ID No.: (copy of Acknowledgement required)	
Type of Business (As per registration with GST)	
Service Accounting Code/HSN Code:	
Contact Person	
Phone Number and Mobile Number	
Email ID	
Compliance Rating (if updated by GSTN)	

**FORM- J**

**Proforma for Details of Client Organization in respect of Work Completion/Experience  
Certificates**

*(Details to be provided by the Bidder in respect of the work Experience /Completion Certificates submitted along  
with the Tender)*

Details of client organization							
Sl. No.	Name of the Work	Name and Designation of the Experience Certificate issuing authority with phone/ contact number and working email ID	Name, phone/ contact number and working e mail ID of the highest authority heading the project	Name of head of organization	Complete postal address	E-mail ID	Phone no.
1							
2							
3							

**Seal and Signature of Bidder**

Signature of applicant

**FORM- K**

**Application for:**

**DETAILS OF ONGOING WORK IN PROGRESS**

	<b>Details of client organization</b>								
S. No.	Name of work and its locations	Type of work i.e. Residential / Non residential building	Name of Client	Cost of work in crores of rupees	Date of start (Stipulated)	Date of completion (Stipulated)	Upto date percentage progress of work	Name and address/ telephone number of officer to whom reference may be made	Reference and page no. of documentary proof
<b>1</b>									
<b>2</b>									

- *Copy of Letter of Acceptance and Work Order shall be enclosed as documentary proof for each work mentioned above.*

**Signature of Bidder with Seal**

**Annexure-I**

**APPLICATIONS FOR ENLISTMENTS OF CONTRACTORS**

1	Name of Applicant	:	
2	Category	:	
3	Class	:	
4	Status of applicant (Individual / Sole Proprietorship / Partnership Firm/ Company)	:	
5	Enlistment fee details:	:	(a) Transaction Reference Number..... (b) Transaction Date..... (c) Amount .....

**(Note: Category & Financial limits are to be selected from table given in NIT in Section-1)**

**(Seal & Signature of Applicant)**



**AFFIDAVIT**

(For Plant & Machinery, Technical Manpower & Electrical License)

**(To be submitted by bidder on non-judicial stamp paper of Rs.100/- (Rupees Hundred only) in original duly attested by Notary Public)**

Affidavit of Mr..... S/o.....  
R/o.....

I, the deponent above named do hereby solemnly affirm and declare as under:

1. That I am the Proprietor/Authorized signatory of M/s ..... having its Head Office /Regd. Office at.....
2. That I/we will hire or otherwise arrange the tools and plants required for the works procured as a result of this enlistment, if I/we do not have our own tools and plants.
3. That, I/we will hire or otherwise arrange the required Engineering Establishment required for the works procured as a result of this enlistment, if I/we have not already employed the required Engineering Establishment.
4. That, if I/we do not possess in my/our name a valid electrical license as required, I/ we shall associate an agency having such a license for execution of work which requires such a license.
5. That we shall deploy adequate number of technical Manpower during the execution of any work awarded in favor of us.
6. That I/ we shall establish Office set up in Goa, on receipt of work order/ tender.

I, ....., the Proprietor / Authorized signatory of M/s ..... do hereby confirm that the contents of the above Affidavit are true to my knowledge and nothing has been concealed there from .....and that no part of it is false.

DEPONENT

**ATTESTED BY (NOTARY PUBLIC)**

**EVALUATION OF PERFORMANCE CRITERIA**

Name of the applicant: .....

**Category:**

..... **Class:**

.....

- 1) **STEP 1:** The minimum eligibility criteria in respect of experience of eligible category of similar works completed, financial turnover, Net worth, Profit and Loss, Solvency , Additional qualification criteria (if any) etc. will first be scrutinised and the bidders eligibility for the work will be determined.
- 2) **STEP 2:** The bidders qualifying the step-1 Criteria above, will be evaluated for the following criteria on the basis of details furnished by them:

S. No.	Attributes		Evaluation			
(a)	<b><u>Financial Strength</u></b>	<b>(20 marks)</b>	(i) <u>60% for minimum eligibility criteria</u>			
	<b>Average annual turnover</b>	<b>16 marks</b>	(ii) <u>100% marks for twice the minimum eligibility criteria or more</u>			
	<b>Bankers Solvency Certificates</b>	<b>4 marks</b>	<u>In between (i) &amp; (ii) -on pro-rata basis</u>			
(b)	<b><u>Work experience</u></b>	<b>(20 marks)</b>	(i) <u>60% for minimum eligibility criteria</u>			
	Experience in eligible similar nature of work during last seven years (Form ‘A’ & ‘B’)	(20 marks)	(ii) <u>100% marks for twice the minimum eligibility criteria or more</u>			
			<u>In between (i) &amp; (ii) -on pro-rata basis</u>			
(c)	<b><u>Performance on works (Time Overrun)</u></b>	<b>(20 marks)</b>	As per work experience/Completion certificate (FORM-G) or any other supporting document duly certified by the respective client organization /department.			
	<b><u>Parameter Calculation for points</u></b>	Score				
	IF TOR =	<=1.0	<u>2.00</u>	<u>3.0</u>	<u>&gt;=3.50</u>	
	(i) Without levy of compensation	20	15	10	10	
	(ii) With levy of compensation	20	5	0	-5	
	(iii) Levy of compensation not decided	20	10	0	0	
	TOR=AT/ST, where AT = actual time, ST = Stipulated Time in the Agreement + Justified period of extension of time.					
	<b>Note:</b> Marks for value in between the stages indicated above is to be determined by straight line variation basis.					

Signature of applicant

Application for Enlistment of contractors in GSIDC for various Infrastructure works

(d)	<b>Performance of works (Quality) as per assessment in Annexure-IV (40 Marks)</b>	
	Completed similar works (max.40 marks)	Total marks assessed (Max. 40 marks)
	Evaluation of the performance of contractors for Time Over Run (i.e Section (C)) shall be based on the average score of all the eligible completed similar works submitted by the bidder.	

- 1) STEP -3: To become eligible for enlistment, the applicant must secure at least 50% marks in each section (i.e section a, b, c, & d of step-2 above) and 60% (sixty percent) marks in aggregate.

Note - Work in which Extension of Time (EOT) case is not decided is not acceptable.

**Assessment of Quality for Completed Work as well as ongoing work:**

-

Name of Work: -

Date of Inspection: -

<b>A. General Observation &amp; Operational Aspects</b>	<b>Yes/ No</b>
1. Availability of approval from local bodies in case of Construction of Private Buildings	
2. Availability of approved Structural drawings	
3. Observation on seepage/ leakage in the Building	
4. Whether Line & level Maintained	
5. In case of basement, observation on seepage, if any	
6. Any structural defects/ distress observed. If yes give details.	
7. Whether safety measures adopted at site as per CPWD Safety Code and or govt. guidelines are adequate or not	
8. Whether the Welfare facilities provided to labour as per relevant provision of GCC for GSIDC/CPWD Works/and or govt. guidelines are adequate or not	
9. Whether AHU getting automatically switched off and fired amps closed in case of fire signal?	
10. Whether thimbles used for termination of wires in DBs, EBDs & Panels?	
<b>B. Quality of Work</b>	<b>Marks Assessed</b>
1. Quality of plaster/ finishing	
2. Quality of RCC/CC Work	
3. Quality of Flooring	
4. Quality of Wood Work	
5. Quality of steel work/ Aluminum work	
6. Quality of Plumbing and Sanitary Installation	
7. Quality of workmanship	
8. Quality of Waterproofing	

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9. If cladding done, observation on efficiency/ quality of cladding/ Brick work	
10. Quality of internal electrification work	
11. Quality of DBs, EBDs & Panels	
12. Quality of E&M equipment, panel & feeding pillar	
13. Quality of fire alarm system/ fire-fighting system	
14. Quality of Air Conditioning work	
15. Quality of sub-station based on complete live diagram, capacitor panel, power factor, insulating Mat, cleanliness, cable termination, earthing pits, earthing of transformer/DGsets.	
16. Any other aspect (To be elaborated )	
Total	

**Note:**

- a) All the above parameters may be considered for assessing the overall quality of work executed by the contractor. Each attribute shall be assessed on maximum marks of 10 under B above.
- b) In case, any attribute is not applicable, the same may not be included in the assessment and “Not Applicable” (N/A) shall be mentioned.
- c) The works as assessed above shall be converted on a scale of 40 marks for completed respectively.
- d) In case of eligible completed works being more than one, marks assigned for eligible completed works shall be considered for marking purpose for each work separately.

**Application for change of name, address, constitution and status, merger and  
disassociation of enlisted entity**

**(Please fill in the applicable parts and strike out inapplicable parts)**

**Part A**

**Details of enlistment of the exiting entity**

1. Name as per enlistment order .....
2. Address .....
  - (a) Registered office .....
  - (b) Head office .....
3. Contact details .....
  - (a) Phone number .....
  - (b) Mobile number .....
  - (c) e-mail account .....
4. Status (individual/sole proprietorship/ partnership firm/limited liability partnership/ company)  
.....

5. Name (s) of the individual/partners/directors of the entity

S. No.	Name	Photo	Share (%)	Scanned copy of Aadhaar card	Scanned copy of PAN card
1					
2					
3					
4					

6. Category of Enlistment .....
7. Class of Enlistment .....
8. PAN of Enlisted entity .....
9. GST Registration number .....

**Application for prior approval for change of constitution or status of the proposed entity**

(Give details of the proposed entity)

Prior approval required for:

- (i) Change of status: Yes/No,
- (ii) Change of constitution: Yes/No
- (iii) Change in name: Yes/No

1. Name of proposed entity .....
2. Address .....
  - (a) Registered office.....
  - (b) Head office.....
3. Contact details.....
  - (a) Phone number.....
  - (b) Mobile number.....
  - (c) E-mail account.....
4. Status.....
5. Names of the partners/directors of the proposed entity

S. No.	Name	Share (%)	Photo	Scanned copy of Aadhaar card	Scanned copy of PAN card
1					
2					
3					
4					

6. Is any partner/director of the proposed entity
  - (a) Dismissed government servant : Yes..... No.....
  - (b) Removed from approved list of contractors : Yes..... No.....
  - (c) Demoted to a lower class of contractors : Yes..... No.....
  - (d) Having business banned/suspended by any government organization in the past : Yes..... No
  - (e) Convicted by a court of law : Yes..... No.....
  - (f) Retired official from Government of India within last one year : Yes..... No.....
  - (g) Director or partner of any other company/firm enlisted with GSIDC/or any other organization : Yes..... No.....
  - (h) Member of Parliament or any State Legislative Assembly : Yes..... No.....

Application for Enlistment of contractors in GSIDC for various Infrastructure works

If answer to any of the above is yes, furnish details on a separate sheet.

7. (a) Name of the person holding Power of Attorney (if any) .....
- (b) Nationality .....
- (c) Liabilities (if any) .....
8. (a) Name of the bank .....
- (b) Phone number.....
- (c) E-mail account.....
9. (a) Is any person working with the applicant a near relative of GSIDC official
- (b) If yes, give details (name, designation, RBG/SBG/Head Office)
10. Certificates (strike out whichever is not applicable):
  - (a) I/We (including all partners/Directors) certify that I/we have read the Terms and conditions of application for Enlistment of Contractors in GSIDC and shall abide by them.
  - (b) I/We certify that the information given above is true to the best of my/our knowledge. I/We understand that if any information is found incorrect, our Enlistment is liable to be cancelled.
  - (c) I/We certify that
    - (i) I/none of the partners/directors have retired from Government service during the last one year.
    - (ii) I/We have neither employed nor shall we employ any person within one year of his retirement from the Government except with the prior permission of the Government.

Signature(s) of applicant(s):  
with details: in case of individual or  
sole proprietor



Application for Enlistment of contractors in GSIDC for various Infrastructure works

In case of partnership firm or limited liability partnership or company all partners or either all Directors or the Chief Managing Director if authorized specifically by a Board Resolution.

S. No.	Name	Address	Mobile number	Signature	Date
1					
2					
3					
4					
5					

List of documents

- a) To be submitted along with application for prior approval.
  - i. Copy of proposed partnership deed/proposed Memorandum of Association and Articles of Association duly signed.
  - ii. An affidavit sworn before a First Class Magistrate/ Executive Magistrate by all the partners/directors to the effect that the new entity shall take over all the assets and liabilities of the existing entity.
  - iii. Consent of retiring partners/death certificate of partner.
- b) To be submitted after obtaining prior approval of the enlisting authority.
  - i. Copy of registered partnership deed/ memorandum of association and article of association.
  - ii. Certificate from the banker indicating new status or constitution.
  - iii. Acknowledgment from the Income Tax and GST Departments for having noted the change.

Application for Enlistment of contractors in GSIDC for various Infrastructure works

Part C

**Application for prior approval for change in the name of an entity**

1. Name as per enlistment order.....
2. Proposed name .....

List of documents

- (a) To be submitted along with application for prior approval : None
- (b) To be submitted after obtaining prior approval of the Enlisting authority.
  - (i) An affidavit sworn before a First Class Magistrate/ Executive Magistrate by the individual/all the partners or directors to the effect that the entity has changed its name from ..... to .....
  - (ii) Copy of registered partnership deed/memorandum of association and article of association with the new name.
  - (iii) Acknowledgment from the banker for having noted the change in name.
  - (iv) Acknowledgment from the Income Tax and GST Department for having noted the change in name.

Signature(s) of applicant(s):

On this line in case of individual or sole proprietor: .....

In the following table in case of partnership firm or limited liability partnership or company all partners or either all Directors or the Chief Managing Director if authorized specifically by a Board Resolution.

Sr. No	Name	Address	Mobile Number	Signature	Date

**Annexure-VI**

**Application for approval for change in address, email and mobile number**

**Details of enlistment of the exiting entity**

**(To be filled by applicant)**

1. Name of entity as per enlistment order .....
2. Registered office Address .....
3. Contact details
  - (a) Mobile number .....
  - (b) e-mail .....
4. Status (individual/sole proprietorship/ partnership firm/limited liability partnership/company)  
.....
5. Name (s) of the individual/partners/directors of the entity

Sr. no.	Name	Scanned copy of Aadhaar Card	Scanned copy of PAN Card

6. Class and Category of enlistment .....
7. PAN of enlisted entity .....
8. GST Registration number .....

**Part B**

**Application for approval for change in address, email and mobile number**

**(Filling details of the new address by applicant)**

1. Name of entity .....
2. New Address .....
  - (a) Registered office .....
  - (b) Head office .....
3. Contact details (to be filled if changed) .....
  - (a) Mobile number .....
  - (b) e-mail .....
4. Certificates (strike out whichever is not applicable):
  - (a) I/We (including all partners/Directors) certify that I/we have read the terms and condition of Notice inviting application for Enlistment of contractors in GSIDC vide No..... date .....and shall abide by them.
  - (b) I/We certify that the information given above is true to the best of my/our knowledge. I/We understand that if any information is found incorrect, my/our enlistment is liable to be cancelled.

**Signature(s) of applicant(s):**

**with details:**

**List of documents to be submitted:**

- (i) Certificate from the banker noting down the new change of address of enlisted entity.
- (ii) Acknowledgment from the Income Tax for having noted the change in address.
- (iii) Acknowledgment from the GST Departments for having noted the change in address.

Application for Enlistment of contractors in GSIDC for various work at Goa

**Annexure-VII**

**Enlistment order**

Ref no.:

Date:

To,

Sub: ENLISTMENT OF CONTRACTORS

Ref: NIeA No.....

Sir,

1. With reference to your application for the above subject, we are pleased to inform that you have been enlisted for the following Category/Class-

Category	
Class	

2. The Enlistment shall be valid from..... to..... However, the right to cancel this period shall be at the sole discretion of GSIDC. This letter shall supersede earlier Enlistment letter issued to you, If any.
3. You shall be required to submit this letter of your Enlistment along with EMD, tender fee, etc for each tender separately as stipulated in the tender document(s).
4. You are advised to check the tender details from GSIDC website <https://www.tenderwizard.com/GSIDC> and <https://www.gsidcltd.com> regularly.
5. All the terms and conditions of the Notice Inviting e-Application (NIeA) referred above shall be binding on your company/firm.
6. In case of call of open tenders, the enlisted contractor has to apply afresh despite empanelment. In such cases, all the documents regarding eligibility criteria shall be required to be submitted afresh.
7. You can also participate in tenders of lower Class (Financial limits).

Thanking you,

Yours faithfully

Signature of applicant

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GSIDC

GSIDC eTender Registration Details ( <a href="http://www.tenderwizard.com/GSIDC">www.tenderwizard.com/GSIDC</a> )		
Sr. No.	Description	Details
1	Company Name	
2	Contact Person	
3	Designation	
4	Company Address	
5	Pincode	
6	State	
7	Registered Mobile No. in the e-Tender Website ( <a href="http://www.tenderwizard.com/GSIDC">www.tenderwizard.com/GSIDC</a> )	
8	Registered Email Address in the e-Tender Website ( <a href="http://www.tenderwizard.com/GSIDC">www.tenderwizard.com/GSIDC</a> )	
9	Firm / Proprietorship PAN No	
10	Firm / Proprietorship GST No	
11	Log-in(User Id) in the e-Tender Website ( <a href="http://www.tenderwizard.com/GSIDC">www.tenderwizard.com/GSIDC</a> )	
12	E-Tender Registration Expiry Date in the e-Tender Website ( <a href="http://www.tenderwizard.com/GSIDC">www.tenderwizard.com/GSIDC</a> )	

**Note: Bidders are requested to download the excel file uploaded against Annexure- VIII and fill the above details and upload the same before submitting the application.**

Bidders can extract the above details from their profile in the e-Tender website.

Login to the e-tender website

1. Click on the profile in the left menu
2. For any clarification, please contact e-Tender Helpdesk

Mr. Kiran - 9731468813

Mr. Dilip - 8888636107

**SECTION -4**

**LETTER OF TRANSMITTAL**

Application for Enlistment of contractors in GSIDC for various work at Goa

**Letter of Transmittal**

(On letter head of Applicant)

From:

Date:

To,

**The Managing Director,  
Goa State Infrastructure Development Corporation Limited,  
7<sup>th</sup> Floor, EDC House,  
Dr. Atmaram Borkar Road,  
Panaji, Goa - 403001**

**SUB: ENLISTMENT OF CONTRACTORS (2025-26)**

Sir,

Having examined the details given in Notice for Enlistment Application documents for the above work, we hereby submit our qualification and relevant documents.

1. We hereby certify that all the statements made and information supplied in the enclosed forms "A" to "I" and accompanying statements are true and correct.
2. We have furnished all information and details necessary for enlistment and have no further pertinent information to supply.
3. We have submitted the requisite banker's certificate/ performance reports and authorize the GSIDC (India) Limited or their representatives to approach individuals, employers, firms and corporations to verify our submittals, competency and general reputation.
4. We hereby confirm that we have read and understood all the stipulations given in this enlistment documents and the decision of GSIDC with regard to our enlistment shall be final and binding on us.
5. We have submitted details of completed works secured during the last **Seven** years, eligible for work experience duly filled in the Proformae given in Annexure-II or Form- A/Form-B, Form-G as applicable.
6. I/We (including all partners) certify that I/we have read the entire terms and conditions of Enlistment application and shall abide by them.
7. I/We certify that I/we are not registered and will not get myself/ourselves registered as contractor(s) in the Department under more than one name in the same category.
8. I/We have neither employed nor shall we employ any person within one year of his retirement from the Government except with the prior permission of the Government.
9. I/We have attached all the requisite documents mentioned in this EN Application.
10. I/We undertake that the works have not been got executed through another contractor on back-to-back basis.
11. I undertake that I am neither empanelled nor working as arbitrator nor consultant in any Central/ State Government Department or Public Sector Undertaking or Central/State Government Institution or Autonomous body.
12. I/we undertake that we will not breach the code of integrity as per Rule 175 of GFR-2017.

(Seal and signature of Applicant)